

Minutes of the Special Convention Meeting

**UERMMMC ALUMNI FOUNDATION, Inc.**

**October 24, 2009 - Saturday**

**Marriott Hotel, Troy, Michigan**

**Call to Order:** by Dr Rene Querubin, MD - Chairman of the Board @ 1120 am.

**Welcome Remarks:** Chairman Querubin welcomed all members and guests and thanked them for attending this special meeting.

**Invocation:** by Dr. Isabelita Casibang

**Roll Call:** Conducted by Asst. Secretary, Dr. Maria Gaddi-Herrera in the absence of the secretary, Dr. Ruby Reyes.

Attendees: 11 BOTs, 2 Non-BOT officers, 6 Committee Members, 4 Guests

**Declaration of Quorum:** by Dr. Isabelita Casibang

There was no reading of the minutes (by the Asst. Secretary) of the Regular AFUSA Meeting held in New York on July 2, 2009 and the minutes of the Teleconference held on October 6, 2009 at 10:10 pm. Minutes of these meetings were previously sent by e-mail to all BOT members and officers and more hard copies were distributed during the meeting. Dr. Querubin announced that the AFUSA would be doing more teleconference meetings to save time and money.

The July 2<sup>nd</sup> minutes were read by all. No addendums or deletions were made. Dr. Querubin called for a **motion to approve the July 2<sup>nd</sup> minutes. Moved by Dr. Gilo. Vote was unanimous. The July 2<sup>nd</sup> minutes were approved.**

Discussion on the minutes of the October 6, 2009 Teleconference ensued. Dr. Gotardo made a correction to his statement as written in the minutes that the Katrina disbursement violated the MOA submitted by the MAAAI to UERMAFUSA. He corrected that the disbursement of funds “is not” payment for MAAAI’s surgical mission.

**Motion to approve minutes of the October 6, 2009 teleconference by Dr. E. Gilo. Vote was unanimous. Status: minutes approved**



## **Unfinished Business:**

### **Scholarship and Financial Committee (SFAC)**

Dr. Chuck Gotardo mentioned that the SFAC recommended five resolutions to the BOT at the July 2, 2009 meeting in New York. Approved in New York was Resolutions 1-3

Resolution 4, which states: To obtain timely completion and submission of “acknowledgement of receipts” and to improve transparency and accountability of disbursed funds for AFUSA scholarship recipients.

Resolution 5: To provide information to all medical students about the Scholarship Program by publications, flyers, and website

After extensive discussion, the BOT have come to the decision to amend Policy **Statement 4.09** to the following: **“That all scholarship funds will be disbursed via the Dean of the College of Medicine who will notify the Committee on Scholarship and Academic Honors of all funded scholarship recipients and the latter should send letters of acknowledgement including the exact amount in Pesos**

#### **Motion to approve SFAC Resolutions 4 and 5:**

Mover: Dr. Gotardo

**Vote: Unanimous**

**Status: Approved**

**Ad Hoc Committee on Strategic Planning Committee** - by Dr. Roy Baldomero after discussing the March 7, 2009 Workshop on Strategic Planning and Goal Setting conducted during the mid-year meeting at the Four Points Sheraton in Baltimore, Maryland **moved that the Strategic Planning Committee be a permanent committee.**

**Vote was unanimous.**

**Status: Approved**

### **Report of the Newsletter Editor**

Dr Piga was unavailable to make his report. Dr. Querubin announced that Dr. Piga will launch a new newsletter website - UERMAFUSA.org

## **Report of the Update of Funds**

by Dr. E. Gilo and Dr. Baldomero who talked to Dr. Andres Borrromeo

Discussion revolved around the funds raised in the mid-90's when the UERM Medical School was closing. The amount raised was about \$10-12,000 by Dr. Angelito Tan. Out of this amount approximately \$8,000 was left because the School did not close and only \$2000 was paid to the lawyers. It is presently unclear how much of the \$12,000 is remaining and where the money is. The conclusion is to ask Dr. Borrromeo. The Board also concluded that the alumni in the Philippines do not know the difference between the MAAAI and the AFUSA and they need to be educated about this.

**ADJOURNED FOR LUNCH: 12:30 pm**

**RECONVENED: 1:15 pm**

Letter that was sent by Dr. A. Borrromeo was read by Dr. Isabelita Casibang  
(Letter attached on file)

## **Community Service Report - by Dr. V. O'Yek**

Handouts from the Department of Preventive and Community Medicine written by Dr. Edith Yu-Magos-Regalado were distributed.

There are presently (9) operational sitio clinics under our CBHP (Community Based Health Program). The UERM Junior interns provide the manpower and Health support system, with trained barangay health workers. They are requesting help for medicines and a new vehicle to transport the Junior Interns.

Recent endeavor is about providing service to Barrio Imelda. Bo. Imelda consists of approximately 50 families squatting around Kapiligan Street. Since Typhoon Ondoy, Dr. G. Paredes has started a soup kitchen to help out these families.

Dr. O'Yek expressed his fascination about providing Fil Health= medicare type insurance for these families, an idea he got from Dr. Visuella. Since there is no clear plan on how AFUSA can go through providing service to Bo. Barangay.

**A motion was made: That the Community Service Committee does a feasibility study on Bo. Imelda Project and refer it to the BOT later whenever it is ready.**

Mover: Dr. Nanette Pasatiempo

**Vote: Unanimous                      Status: Approved**

Dr. E. Gilo asked Dr. O'Yek about the status of the UERM Alumni and Friends Foundation. It is still functional it has a newly reconstituted Board but they need to re-register with SEC because they have been dormant for a long time. They have plans that do not include AFUSA

Dr. Querubin asked for a **motion to approve the report of the Community Service Committee. Motion by Dr. Raymundo.**

**Vote: Unanimous                      Status- approved**

**Dr. Querubin announced that the new chairman of the Audit Committee is Dr. Teresita Garcia Torres**

## **NEW BUSINESS:**

### **Resolutions:**

1. Re-appointment of Atty. Manuel Mirasol as legal counsel for the AFUSA  
Mover - Dr. E. Gilo  
Vote – Unanimous                      Status - Approved

The Board did not approve the suggestion by Dr. Gilo to give Mr. Mirasol an honorarium. Instead just give him a certificate of appreciation.

2. Motion to retain Mr. Romeo Coronacion as external Accountant  
Mover - Dr. E. Gilo  
Vote – Unanimous                      Status – Approved
3. Motion to retain Chase Bank as AFUSA's Financial Banking Facility  
Mover - Dr. Raymundo  
Vote - Unanimous                      Status - Approved
4. Motion to *re-name* Recycling Committee to **Gift-in-Kind Committee**  
Mover- Dr. E. Gilo  
Vote - Unanimous                      Status - Approved
5. Approval of GIK (Gift-in Kind) Policy:  
Dr. I Casibang said we can deduct for the shipping cost but not the content.

UERM has the right to refuse the gift; so inquire first if they need what we are sending.

6. Approval of Fund Raising Committee Projects

The AFUSA needs to do its own fundraising since MAAAI has become a 501C3.

Ways of Fundraising:

- A) Letter -writing
- B) Tree of Life
- C) Concerts
- D) Development Funds
- E) Dinner Dance
- F) Legacy Keepers
- G) Raffle Tickets
- H) Alumni and Friends

We need to increase our database. Of about 5000 alumni, we have a record of only 1500.

Dr. E. Gilo exhorted that it is not true we depend on the alumni association for funds. We depend more on individual donations and chapter donations.

**Motion to approve report of Fundraising Committee -**

Mover- Dr. E. Gilo

Vote - Unanimous                      Status - Approved

**TREASURER'S REPORT - Dr. Elmer Gilo**

Dr. Gilo gave a detailed power point presentation of the Foundation's financial situation for the 3<sup>rd</sup> quarter as of Oct. 21, 2009.

Dr. Gilo mentioned that the Disaster Relief Fund was started in December 2009. Checks have been directed to the AFUSA. The fund includes Dr. Querubin's re-direction of his donation.

**Motion to approve treasurer's report was made**

Mover - Dr. I. Casibang

Vote - Unanimous                      Status - Approved

**Drug Assistance Program (DAP):**

Dr. Manuel Blas (as guest) gave a brief history of the DAP. Long and detailed discussion ensued. It was concluded that the DAP belongs to the AFUSA and cannot be returned to MAAAI as demanded by Irene Manlapaz. The DAP can also be used for other programs like Faculty Development, Antipolo Project, and the Disaster Relief Fund as approved at the July 2009 AFUSA meeting. However, it cannot be used to pay for the debt incurred by the MAAAI to the UERM.

**Motion: It was moved that the request of Dr. Irene Manlapaz to have the DAP money to pay the debt of the MAAAI be denied as it does not conform with the mission of the AFUSA and may be used only for community service of the AFUSA.**

Mover - Dr. Moorjani

Vote – Unanimous                      Status- approved

**Katrina Donation** - an incorrect decision. The Board decided to rescind the decision of the previous administration.

**Motion: That the current BOT rescind the decision of the previous Board in approving that the Katrina Fund be released from the DAP to show that the current Board realizes its mistake.**

Mover - Dr. Ned Valen

Vote - Unanimous                      Status- Approved

**Faculty Development Committee:**

Dr. Felix Evangelista expressed concern about the lack of funds. He expressed the need for the MAAAI and AFUSA to work together to help fund the committee. Dr. Querubin suggested that the FDC create a Policy on how to go about this and submit it to the Boards and this will be discussed in the next meeting or by teleconference.

Dr. Belen Gilo informed the BOT that Dean Tan-Reyes needs \$4000 in January for APMAC registration. After some discussion on how to fund the Dean's request, a motion was made.

**Motion: That we fund the request of Dean Alfaretta Tan-Reyes for APMAC registration expense in the amount of \$4000 for January 10, 2009.**

Mover- Dr. Ned Valen

Vote - Unanimous                      Status- Approved

**EXECUTIVE SESSION:**

Dr. Querubin welcomed Drs. Teresita Torres and Moorjani as new BOT members  
Dr. Querubin gave a brief review of the different committees and their functions.  
Dr. Moorjani was assigned to create a website for the AFUSA.  
Dr. Querubin exhorted everyone to observe netiquette.

**ADJOURNED @ 4:35 pm**

Submitted by: Dr. Maria Gaddi-Herrera, assistant secretary